

30.5.84.

To : H.E. J.R. Jayewardene, President of Sri Lanka
From : Dr. Mohan Munasinghe, Chairman, CINTEC. *MO*
Subject : 1984 Action Programme for CINTEC

Y.E.
ref. ① and ② below

As directed by Your Excellency, I have summarized in this memo, the 1984 Action Programme for CINTEC. The major initiatives described below have already been approved by Your Excellency, as ad-hoc projects, prior to the setting-up of CINTEC. With the recent coming into operation of this body, approval is sought for formalization of these ongoing activities, within the CINTEC work programme.

JM
8/1/84

A. Special Working Committees.

① Under Section 6 (j) of the CINTEC Act, the Chairman, on behalf of CINTEC, wishes to absorb the following Special Working Committees within CINTEC, to continue with urgent ongoing work.

1. Data Bank for Developing Countries (DABDEC) - Approved by Your Excellency on 7.12.83.

Members: Chairman (CINTEC), Messrs. D.G.B. De Silva, and N.Rodrigo (Foreign Ministry), Dr. A.S. Induruwa (Moratuwa University), Prof. C. Patuwathavithana (UNESCO-Sri Lanka Committee), Prof. V.K. Samaranayake (Colombo University). Mr. Esmond Wickremasinghe has indicated a preference to participate in an advisory capacity.

2. International Symposium on Microcomputer Applications in Developing Countries (ISMA) (SMDC), co-sponsored with the National Academy of Sciences, USA - approved by Your Excellency on 3.1.84.

Members: Chairman (CINTEC), Mr. R.B. Ekanayake (Computer Society of Sri Lanka), Prof. J.A. Gunawardena (Peradeniya University), Dr. A.S. Induruwa (Moratuwa University/Arthur Clarke Centre), Prof. V.K. Samaranayake (Colombo University).

B. Administration

The Treasury has recently approved a very modest budget of Rs.265,000 for 1984, with reluctance. This allows for a Chairman and a skeleton staff of 4 or 5 persons, who can undertake a few essential activities during 1984. The recruitment of a full staff complement, the appointment of the full Council, and the launching of comprehensive activities will take place only from 1985, because of these budget constraints. The modest pace of work in 1984 may in fact be a very useful learning period, prior to permanent recruitment of our staff and Council, and the undertaking of a much more ambitious work programme in 1985.

② Under Section 7 of the CINTEC Act, the Chairman, on behalf of CINTEC, wishes to take the following basic administrative steps, to initiate the 1984 work programme:-

1. Start preparing a budget for 1985, prior to the Treasury submission deadline of October 1984.
2. Open a CINTEC Bank account to deposit the funds allocated by the Treasury.
3. Seek temporary office space.
4. Recruit the following minimum staff (approved by the Treasury), on a temporary (acting) basis:
 - a). Coordinating Officer (Technical).
 - b). System Analyst.
 - c). Administrative Manager.
 - d). Secretary.
 - e). English Steno/Clerk (2).
 - f). Peon.
5. Authorize payment of an honorarium of Rs. 100/- per member, per meeting, for all Working Committees.

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~~CINTEC~~
~~CMES~~

84/5/17

To : H.E. J.R. Jayewardene, President of Sri Lanka.
From : Dr. Mohan Munasinghe, Chairman, CINTEC.
Subject : Press Briefing on CINTEC Work Programme NA

As CINTEC gets under way, I would like to take this opportunity of holding a small press briefing within two weeks time, to describe the scope of CINTEC activities and our future work programme.

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