

6.12.83.

To : H.E. J.R. Jayewardene, President of Sri Lanka.  
From : Dre Mohan Munasinghe, Chairman, National Computer Policy Committee.  
Subject : Computer and Information Technology Council (CINTEC) of Sri Lanka - Early Launching of Activities.

The CINTEC Act will shortly become law. Meanwhile many computer related activities are already under way in various Ministries. Therefore, to ensure coordination, our national level computer policies should be developed and systematically implemented, by initiating CINTEC activities as early as possible.

First, as directed by Your Excellency, I am preparing a list of potential candidates from which some or all the Members of CINTEC may be selected.

From a realistic point of view, it will take at least 3 to 6 months to get the Council firmly established and operational. To avoid lengthy delays, approval is sought to carry out the following essential preparatory work, on a priority basis ;

1. Staff ? Recruitment of a skeleton staff. I have personally attended to all the work so far (including preparation of the draft CINTEC Act) but from now on at least two persons are needed to help me with further technical and administrative work involved in setting up CINTEC. These two persons can work on a temporary basis for about six months, until formal posts are established. Because budget provisions from the Treasury (see below) will take some time to be realised, the temporary staff and some incidental expenses will have to be met from another source. The urgency of the work suggests that the President's Fund ought to be utilised as seed money, to finance the very modest requirements given in the attachment.
2. Budget : Preparation of a formal proposal for creating staff posts and setting up the organisation, and an initial budget request for Treasury approval.
3. Premises : Identification of appropriate office space for CINTEC.

Proposed Interim Budget for Preparatory Work  
to Set Up the Computer and Information Technology  
Council (CINTEC) of Sri Lanka.  
(Approx. 6 months)

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1. <u>Temporary Staff</u>			
- Technical officer	Rs. 12,000		
- Administrative Officer	<u>9,000</u>		21,000
2. Studies, Foreign Technical Assistance, Travel	<u>10,000</u>		10,000
3. Incidental Expenses and Contingencies	<u>5,000</u>		<u>5,000</u>
	TOTAL	Rs.	<u>36,000</u>

NOTE : Arrangements for office space and secretarial support for the temporary staff will be made by me, at no cost.